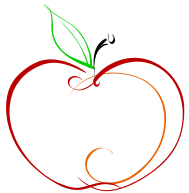




# Child Nutrition Services Program

## Child and Adult Care Food Program (CACFP)



# What is the CACFP?

- Child and Addult Care Food Program
- CACFP provides aid to child and adult care institutions and family or group day care homes for the provision of nutritious foods that contribute to the wellness, healthy growth, and development of young children, and the health and wellness of older adults and chronically impaired disabled persons.
- Rules and Regulations come straight from the USDA. (United States Department of Agriculture.)

# United 4 Children - CNS

- Our nutrition program works only with registered/exempt or licensed in home childcare providers
- License homes automatically qualify for food assistance
- Registered/exempt homes need to meet two other qualifications;
  1. They must have at least one child enrolled on state subsidy
  2. Must complete a fire/safety/sanitation checklist (Missouri providers only)

# Meal Pattern Requirements

## Children 1 – 12 years of age

### Breakfast

Bread or Alternate

Fruit/Vegetable

Low Fat Milk

### Lunch/Supper

Meat or Meat Alternate

Bread or Bread Alternate

Fruit/Vegetable

Fruit/Vegetable

Low Fat Milk

### Snack

Pick 2 of the 4 components from a meal

# Meal Pattern Requirements for Infants

- 0 – 3 Months

Breast Milk or Iron Fortified Infant Formula

- 4 – 7 Months

Breast Milk or Iron Fortified Infant Formula

Iron Fortified Infant Cereal **when Infant is ready**

Single foods, Meats, Vegetables and Fruit **when Infant is ready**

- 8 – 11 Months Meals

Breast Milk or Iron Fortified Infant Formula

Iron Fortified Infant Cereal/ Meat or Meat Alternate

Single foods Vegetables and Fruit

# Reimbursement

- The maximum allotment for reimburse is two meals and one snack
- Most providers claim;
  - Breakfast
  - Lunch
  - PM snack
- Depending on your license hours of operations  
Dinner and Evening Snack are also available

# Menus

- You must offer a **variety** of foods – you may be disallowed for too many meals/snacks that lack variety.
- Menus must be complete with all the required components.

# Menus/Attendance

Two Types of Menu/Attendance Forms:

- Regular Menu/Attendance
  - Children from 12 months through 12 years are marked on the regular menu/attendance
- Infant Menu/Attendance
  - Infants ages 0 through 11 months
    - For an infant 0-3 months old, you will mark the child under 0-3 months. The day the infant turns 4 months, you will begin marking them in the 4-7 month section.
    - You will begin recording a child's attendance on the regular menus the day the child turns 1 year old.



# Menus/Attendance

- Attendance and menus must be completed every day. Attendance cannot be recorded prior to the service of that meal.
  - You may not go back and change anything from previous days
- 13 or more children enrolled (Missouri providers only)
  - Attendance must be taken at the end of the meal (provider will be deducted if a home visit is conducted and point of service is not complete)
- U4C strongly recommends keeping attendance at the end of each meal

# Tiering

Effective July 1<sup>st</sup> – June 30<sup>th</sup> 2015

- **Tier 1 Rates**

- Breakfast – \$1.31
- Lunch/Supper – \$2.47
- Snacks - \$.73

- **Tier 2 Rates**

- Breakfast - \$.48
- Lunch/Supper - \$1.49
- Snack - \$.20

# Reimbursement

- If you claimed 3 children, Monday through Friday for breakfast, lunch and 1 snack per day in January 2015 you could have earned up to \$284.13 for a Tier 1 home.
- Tier 2 would earn \$136.71

# What tier do you fall into?

1. If 50% or more of the children in your school district are on free or reduced price – You are Tier 1
2. If you're income eligible – You are Tier 1
3. If the child enrolled is on State subsidy – You will receive Tier 1 rates
4. We may do a mix Tiering.

Some Children (income eligible) get tier 1 rates

# Child Enrollment forms

- 2 enrollment forms need to be completed and signed by the parent/guardian for children between the ages of
- Provider is ONLY allowed to fill in Provider Number, Child's number and Your signature
- Any child in care must have an enrollment form completed even if child is not participating in food program

# Child Enrollment forms

- If forms are not complete they will be sent back. The child will not be reimbursed until the form is complete.
- You **MUST** thoroughly review the enrollment forms for accuracy and completeness

# Provider's Own Children/Foster Children

- Must be pre-approved through U4C
  - a household income form has been submitted
  - the income meets the family size income standards for free or reduced price meals
- Must be enrolled and participating in CACFP during meal hours
- Can only be claimed if enrolled nonresidential children are present and participating in CACFP

# **Related Forms**(Missouri providers only)

- Children related to the provider must have a Related Child in Care form complete.
- Who is related according to the Section for Child Care Regulation?



# Meal Times

- Must be *pre*-approved by U4C
  - Ex: If you were not serving breakfast, but would like to start, you *cannot* be reimbursed for the meal until U4C is aware of the change and approves you for the new meal
- You must notify U4C if you will not be serving during those approved times
- During a visit, your Consultant **ONLY** documents the children served at the meal during the meal time.
- **DO NOT** document children not served a meal or outside the approved meal time.
- You can serve children outside the meal time but **DO NOT** claim them

# When should you call U4C?

## ***Call in advance if...***

- You will be closed – for a meal or snack, a day, a week, a month
- You will not be claiming – for a meal or snack, a day, a week, a month
- You will not serving meals or snacks – for a meal, a day, a week, a month
- Your meal times have changed
- You will be out of your home – Ex. gone on a field trip